



ARLINGTON AMERICAN LEGION POST 283, INC.

The American Legion, Department of Florida

A Nonprofit Organization

Post No. 283 Constitution

Revised November 25, 2016

Upon this date all other copies of Constitution for Arlington American Legion Post Number 283, Incorporated and all motions pertaining to the administrative functions become null and void with no authority.

CONSTITUTION OF
ARLINGTON AMERICAN LEGION POST NO. 283, INC

ARTICLE I. The name of the corporation shall be Arlington American Legion Post Number 283, Inc., The American Legion, Department of Florida. Its principal office shall be located at 9459 Fort Caroline Road, Jacksonville, Florida, 32225-4354, or at such place as the post Executive Committee shall designate.

ARTICLE II. Membership in Arlington American Legion Post No. 283, Inc. is membership in the National Organization of the American Legion. Admission to membership shall be in manner prescribed in the National Constitution and By-laws of the: The American Legion, Constitution and By-laws of Department of Florida, and the By-laws of Arlington American Legion Post No. 283, Inc. No member shall be a member of this corporation, unless he or she has paid their current year membership dues.

ARTICLE III. The affairs of this corporation are to be managed by the Board of Directors. All officers shall be elected or appointed, as fixed from time to time in the Post By-laws shall have the powers and duties respectively as therein prescribed, and shall be elected or appointed at the time of annual election to be held at place and time fixed by the Executive Committee.

ARTICLE IV. The Affairs of this corporation are to be managed by the Board of Directors. The Board of Directors consists of the; Post Commander, Who shall preside over the Board. 1st Vice Commander, who shall serve as Vice President. Adjutant, who shall serve as Secretary of the Board. Finance Officer, who shall serve as Treasurer of the Board. Judge Advocate, Who shall serve as parliamentarian to the Board. Two (2) Elected Members from the Post general membership who hold no office in the Post. The Post Commander shall not vote on issues before the Board unless to break a tie vote or settle any impasse.

ARTICLE V. The Board of Directors will first, upon being elected; meet during the month of July and at least once every three (3) months thereafter. The President may call a meeting as often as may be necessary. The members of the Board of Directors upon a written request of three (3) or more members may call a meeting. Four (4) members of the board of Directors shall constitute a quorum thereof.

ARTICLE VI. The bar/lounge manager shall be selected, hired or terminated by the Board of Directors based upon his or her qualifications for the position. The duties of the bar/lounge manager consist of, but limited to: To maintain a pricing policy which will provide and maintain a profit margin at a level which will allow the bar/lounge to grow, maintain and improve its facilities, and meet its obligations as a non-profit organization. To maintain business hours, keep within the bounds of good business practice, the laws set forth by the city of Jacksonville, the state of Florida, and to establish bar/lounge rules as guides to members for a code of conduct and a dress code. The manager will be directly responsible to the Board of Directors.

ARTICLE VII. Revenues of the Bar/Lounge shall be from all sales in the Bar/Lounge area. It shall be the responsibility of the Bar Manager to receive and deposit money in the operation fund (checking). The Board of Directors shall authorize all disbursements of monies and funds.

ARTICLE VIII. The Board of Directors shall approve any transaction not covered in these By-laws, prior to the transaction. A separate rules or standard operation procedures will be established to facilitate the manager's duties and responsibilities and will be reviewed annually to meet the changing needs.

ARTICLE IX. All meetings of the Corporation shall be recorded and shall be conducted under and pursuant to The American Legion Post Officer Guide, except herein otherwise provided.

ARTICLE X. The Bar/Lounge manager shall be the focal point of contact with employees and disorderly patrons.

ARTICLE XI Any member of Post 283 who has been called to appear before the Board of Directors regarding any misconduct, or to serve as a witness in a misconduct hearing, shall be notified by certified mail postmarked 2 weeks prior to the hearing. The Accused shall be given copies of all statements and information regarding the incident and the charges brought before the Board. It is the responsibility of the Judge Advocate to ensure all timelines and notifications are followed.

